



☐	NEW	☐	TERMINATION	☐	CHANGE
Transferring Institution (Debit Account)		Attach Voided Check Copy, if Available			
Bank Name					
Routing (ABA) Number					
Account Number					
Name on Account					
Account Type	☐	Checking	☐	Savings	

Your Full Name	
Your Phone Number	
Your Email Address	

Your Association	
Your Association Property Address	
Your Billing Address (if different)	

I (we) authorize the Association and its agent to debit my bank account subject to the following conditions:

1. Debits to my account will be made in accordance with my Association's regular and special assessment schedule (for most associations, the transaction will post as an "ACH and last 4 digits of your bank account number" on the 25th of each EVEN month).
2. I authorize my association and its agent to debit my account for regular and special assessments, water surcharge and usage.
3. Special charges WILL NOT be debited from my account unless I give prior written authorization to the Association. Special charges include late fees, fines, interest, replacement keys, reservations, and charges other than regular and special assessments, and water surcharge and usage.
4. I will provide notice in writing of any changes at least 15 days before the 1st of each even month for the changes to take effect.
5. To terminate authorization at any time I will give written notice to terminate.
6. The Association may suspend or terminate ACH withdrawals at any time without prior notice.
7. The Association will charge me a bank fee and inactivate ACH if the transaction cannot be completed due to insufficient funds or erroneous instructions.
8. Deductions can be made only in US funds from banks located in the United States.
9. I will not dispute this recurring billing with my bank so long as the transaction corresponds to the terms indicated in this authorization form.

Signature: _____

Date: Click or tap to enter a date.

This form may be returned by facsimile or mail. Agyndbyte LLC recommends not emailing bank account and routing information unless done so in a secure (e.g., encrypted) format. Questions and notices may be directed to service@agynbyte.com.